



GOVERNMENT DEGREE COLLEGE

(Affiliated to Yogi Vemana University, Kadapa)

Ramireddy Palli Road, JAMMALAMADUGU
Y.S.R Kadapa District, Andhra Pradesh 516 434



Department of English

Minutes Meeting Register

20²¹ - 20²²



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List of Staff Members

Shri. S. NAGENDRA.



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Reopening Date : 01.12.2021

Semester : III Semester classes commenced on 01.12.2021
 : I Semester classes commenced on 01.12.2021

Academic Year : II Semester classes commenced on 01.06.2022
 : 2021 - 2022

- The Department Faculty and the Principal met in the department and discussed the Syllabus distribution and the other departmental activities.
- Syllabus for the Semester examinations is distributed.
- The Faculty concerned discussed the departmental time table, annual plan, Curriculum plan, teaching diaries etc.
- To distribute the prepared material to the students.

S. Raghendra
HOD / In Charge / Lecturer

[Signature]
K. H. S. S.

[Signature]

[Signature]
Principal
PRINCIPAL
Government Degree College
JAMMALAMADUGU.



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Date: 28.01.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review analysis of the results of the last year / semester examinations.
- To Probable dates for conducting I & II internal examinations are discussed and finalized. The due syllabus to be covered for the said exams is also finalized.
- To discuss the departmental activities seminars, Quiz, Guest Lecturer, Jam, Group discussion and Assignments..... etc.

S. Venkatesh

HOD / In Charge / Lecturer

S. Venkatesh
K. H. S.

M. J.



Principal

PRINCIPAL

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Date: 01.03.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To approve the Semester Time Table
- To discuss the progress in the departmental activities
- Identification of slow and advanced learners
- To conduct the remedial coaching for the slow learners
- To coverage of syllabus

S. Nagendra

HOD / In Charge / Lecturer

J. C. Sanyal
K. U. S. S.

M. R.

Principal

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Date: 02.06.2021

The Faculty of the department besides the Principal met in the department and the following resolutions are approved.

- To review the completion of the syllabus
- To assess the departmental activities
- To give due instructions to the students for scoring good percentage in the ongoing examinations.
- To discuss the tentative time table of the university end semester examinations.
- To discuss Community Service Projects and Short and Long Term Internships to be initiated.

S. Nagaraj
K. H. S.

S. Nagaraj
HOD / In Charge / Lecturer

(Signature)

(Signature)
Principal
PRINCIPAL
Government Degree College
JAMMALAMADUGU.